

October 12, 2020

Present: Connie Conduct, Linda Strait, Kari Brashers

Not Present: Ryan Nobles, Pam Vaughan, Jill Fanning, Jacqueline Jadidian, Tom Bauer

Since we only had 3 board members present, the meeting was very informal this month.

September Financial Review: Jacqueline Jadidian (via email)

There is a remaining balance of \$269.82 of the homeowner's dues for the year. The Operating Expenses page looks correct; need Board members that associate with vendors to review the charges as well. No invoice from Certified Tree Tech for tree/limbs removal that was approved during September's Board meeting since work hasn't been completed yet.

On the Accounts Receivable page that reflects balance of \$10 due to an unpaid late fee. The page needs to state Current Year Dues = \$235; Current Year Late Fees = \$110.

Financial Misc: We will proceed with placing liens on properties with remaining balances due, unpaid late fees, or unpaid Pay Pal fees. Money has been refunded for overpayments associated with home sales in the neighborhood.

Tabled for next month's discussion: If we want Pay Pal fees included for late fees paid online, will need to increase the late fee from \$25 to \$27.50 and clarify on website. Need a quorum to vote if we want this changed. (Brief discussion tonight was in support of leaving at \$25.)

#### NEW BUSINESS

- 2021 Budget – November Meeting – Committee Chairs please let Jacqueline know what your needs will be for 2021 BEFORE the November meeting. Jacqueline to prepare a rough draft before the November meeting which will be reviewed and modified as needed by the board. The final draft to be approved by the board at December meeting.
- Annual meeting – any suggestions for how to handle this meeting and adhere to safety guidelines?

#### OLD BUSINESS

NEW PROPERTY OWNER information packet: Pam / Jacqueline. These have been completed will get several copies printed out.

2021 Board Members – Nominating Committee – Suggested property owners that would make good board members. Should we prepare a newsletter requesting volunteers?

#### COMMITTEE REPORTS:

SWIMMING POOL – Connie on behalf of Pam Vaughan – Created a Pool Maintenance & Care Information Sheet for future reference.

CLUB HOUSE MAINTENANCE: Connie on behalf of Ryan Nobles:

- J&J Electrical are coming next week to work on breaker panel replacement, replace vanity lights in basement restrooms, and see what's going on with tennis court lights and provide an estimate to get them working.
- Blinds have been installed in front of clubhouse.
- Club house power washed & exterior windows washed?

COMMON GROUND MAINTENANCE – Tom Bauer

- Tree limb removal – will be here in the next couple of weeks.
- Clubhouse landscaping completed.
- Mowing for 2021 Season – need to develop a list of mowing/trimming expectations to obtain bids for next summer. Purvis team is doing a great job, but need to consider spacing mowings out during the hot months as well as late September & October but extend through November so the leaves are mulched.

TENNIS COURTS AND PLAYGROUND MAINTENANCE – Jill Fannin – Tennis Courts & Lights – J&J Electrical will evaluate and provide estimate when they come to work on the clubhouse breaker panel.

ARCHITECTURAL CONTROL COMMITTEE – Ryan Nobles – 2 requests for project approval forms for fencing signed by Connie, Linda & Kari.

COMMUNICATIONS – No report.

CLUB HOUSE SCHEDULING – Linda Strait. Nothing to report.

MEMBER SERVICE (FORMERLY NEW OWERN WELCOME, SOCIAL & GARAGE SALES COMMITTEE) – No report.

NOMINATING COMMITTEE – No report.

AUDIT COMMITTEE – No report.

Meeting adjourned at 7:31.